



HUNTING PARK CHRISTIAN ACADEMY

TRANSFORMING HEARTS AND MINDS

4400 N. 6th Street
Philadelphia, PA 19140-2320
www.hpcaphilly.org

Main: 267-331-8002
Development: 215-324-9180
Email: kevind@hpcaphilly.org

2018-2019 Re-Registration Overview

January 31, 2018

Dear Parents,

We are thankful that you have chosen Hunting Park Christian Academy for your child! Attached is the re-registration form for the 2018-2019 school year. We have also included a parent survey, a general permission form, an emergency contact update form, a fee schedule, a re-registration checklist, and our chaperone policy. **If you would like to reserve a spot for your child for next school year, please return the attached re-registration form along with payment no later than Friday, February 16th.** If you would like to enroll new siblings, please contact the office to be put on the waiting list.

Registration Fees:

For the fifth straight year, we are keeping these fees the same! **The fee for registration is \$150 per family; book/RenWeb fees are \$65 per student. Both fees must be paid together, and fees are due with the re-registration form by Friday, February 16th.** *Please remember that all tuition must be current before fees can be applied and a spot saved for your child(ren).* If you do not turn in the form and payment, you will not be guaranteed a spot for the 2018-19 school year. Spots also **cannot** be guaranteed for students who do not pass. Registration fees are nonrefundable.

Tuition:

Next year, the yearly tuition will be \$4,500 per child. As with the current school year, **once all household proof of income is submitted** (Due May 15th), a grant will be given to each family that will lower a family's portion to **\$2,300 for the first child, \$1,500 for the second, and \$1,100 for each additional child.** If no proof of income is submitted, parents will be responsible for the entirety of the tuition amount.

Scholarship:

If you plan to apply to HPCA for scholarship, we ask that you first apply to Children's Scholarship Fund. This is a scholarship agency that awards scholarships over a four-year period. It is lottery based, and many HPCA families have received awards over the past 10 years. You can apply online at www.csphiladelphia.org/scholarships/apply/. There are only a few requirements, and the application is short, **but you must apply by March 1st.** If you need assistance, please contact Mr. Deane.

Sincerely,

Kevin Deane
Principal



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2018-2019 Re-Registration Form

Registration/Book Fees – Both Due February 16, 2018

Registration (non-refundable)----- \$150.00 **per family**

Book/RenWeb Fee ----- \$65.00 **per student**

.....
Mother / Guardian

Name _____

Address _____ Zip Code _____

Phone: Home _____ Work _____ Cell _____

Email: _____

Father / Guardian

Name _____

Address _____ Zip Code _____

Phone: Home _____ Work _____ Cell _____

Email: _____

.....
Returning Students

Name _____ Grade Entering _____ D/O/B _____

Name _____ Grade Entering _____ D/O/B _____

Name _____ Grade Entering _____ D/O/B _____

Name _____ Grade Entering _____ D/O/B _____

-
- Please return this form with payment no later than **Friday, February 16th**, if you plan on returning.
 - To add on siblings, you must contact the school office to place the child(ren) on the waiting list no later than February 16th. This process DOES NOT guarantee a spot for new siblings.
 - If a child fails the current grade, **we cannot guarantee a spot for next year.**

This information is used for demographic purposes only and will help the school to acquire funds through grants, etc.

Number of people living in household _____

Race: African-American Hispanic Multiracial White Asian Other _____

Please Circle.

Household Income:

- 0-\$20,000
- \$20,000 - \$35,000
- \$35,000 - \$50,000
- \$50,000 - \$75,000
- \$75,000 - up

Please Circle.

My child's main residence is:

- In a single-parent home
- With both parents

_____ I do not attend a church

_____ I do attend a church.

Name of church:



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Hunting Park Christian Academy Parent Survey 2018

Three years ago, we gave parents an extensive survey to fill out. We will continue to use that survey or one like it every few years. In between, we will be giving a short survey to hear your thoughts without being as time-consuming. We use these surveys to guide our improvements. In recent surveys, we saw that parents showed concern about our facilities, and as a result we have invested in major renovations. The survey results also led us to stagger dismissal times. These surveys are an opportunity for the board and administration to hear your thoughts, so please fill out the attached survey and return it to the main office. Thank you and may God bless you.

Please answer the following questions so that we at Hunting Park Christian Academy can continue to provide affordable, quality, Christian education for your child(ren).

1. What do you like about HPCA?

2. What would you like for HPCA to improve, add or change? (Feel free to give suggestions)

3. Why are you continuing to choose HPCA for your child's education? (Feel free to include a story)

Please to use the back of this page if more space is needed.



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2018-2019 Permission Form

Student's Name: _____ Grade: _____

Permission and Release for Use of Student First Name, Grade and Photograph/Video Image

Occasionally, Hunting Park Christian Academy may take photographs/videos in classrooms for use in art projects, room displays, the school newsletter, brochures and promotional materials. Please sign the following release if you give permission to HPCA to use the first name, grade, and any photograph/video images taken of your child for educational or promotional purposes. This permission will remain in effect until the full consent is withdrawn. You may withdraw your consent at any time by sending a new form to the principal of HPCA. Thank you for your cooperation.

_____ I/We GRANT permission to HPCA to use the first name, grade and any photograph/video images of this student for educational and promotional purposes.

_____ I/We DO NOT GRANT permission to HPCA to use the name, grade, photograph/video image of this student for educational and promotional purposes.

In addition, I agree to release and hold harmless Hunting Park Christian Academy, its Board members, agents, officers, contractors, volunteers, and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability that shall arise out of or by reason of, or be caused by the use of this student's name or image.

Parent/Legal Guardian:(print)_____

Parent/Legal Guardian:(sign)_____

Date Signed:_____

Short Walk Permission Slip

Occasionally, teachers take their students for short walks off school property. They may go for a walk looking for certain types of leaves in the fall or to the community garden as part of a school assignment. Please sign to give permission for your student to walk with his/her teacher and class. You will not need to sign a form for each walk and you may withdraw your consent at any time by sending a new form to the principal of HPCA.

I give my permission for my student to go on short walks/trips with his/her teacher and class for educational purposes.

Parent/Legal Guardian: (print)_____

Parent/Legal Guardian: (sign)_____

Date Signed:_____

2018-19 Grade _____

Hunting Park Christian Academy

EMERGENCY CONTACT FORM

Date: _____

CHILD INFORMATION

Child's Name _____ Birthday _____

Child's Address _____

Home phone _____

EMERGENCY CONTACTS

Parent's/Guardian's Name: _____

Address _____

Work Phone _____ Cell phone _____ Home _____

E-mail address _____

Parent's/Guardian's Name: _____

Address _____

Work Phone _____ Cell phone _____ Home _____

E-mail address _____

If parent/guardian cannot be reached during an emergency please contact the following:

Name: _____ Relationship to student: _____

Phone: _____ Alternate phone: _____

Name: _____ Relationship to student: _____

Phone: _____ Alternate phone: _____

Child's Doctor's Name: _____ Phone: _____

PICK-UP INFORMATION

List the names, phone numbers, and relationship to child of all people allowed to pick up your child from school:



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2018-2019 Fee and Payment Schedule

Yearly Tuition: \$4500 (paid over 10 months)

Initial Grant: When proof of income is submitted (**Due May 15th**), a grant is given to the family, which drops the amount parents owe toward tuition to the following amounts:

1st Child ----- \$2,300 / year
2nd Child ----- \$1,500 / year
Additional Siblings -- \$1,100/ year

Dates:

February 16th, 2018 – 2018-2019 Registration and Book/RenWeb Fees Due

By August 20th, 2018 -- First Tuition Payment Due

September – May, by the 20th of each month –Tuition Payments Due

February, 2019 – 2019-2020 Registration/Book/RenWeb Fees due at time of re-registration



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Timeline / Checklist 2018-2019 Re-Registration

You can use the checklist below to help guide you through the various due dates for registration. You do not turn this form in. It is just a tool for you to use to keep track of what HPCA needs and when we need it.

Due by February 16, 2018

- Re-registration Paperwork – pages 2-5 of this packet
- Registration Fees (\$150 per family) and Book/Renweb Fees (\$65 per student)

Due by March 1, 2018

- Apply to Children’s Scholarship Fund online:
<https://www.csphiladelphia.org/scholarships/apply/>
You can check the “How to Apply” page on the website to determine whether or not your family is eligible.

Due by May 15, 2018

- Proof of income for grant (1040 tax return, SSI, or assistance paperwork)

Due by May 31, 2018

- HPCA Scholarship application, if you are interested in **AND** qualify for HPCA scholarship. Please ask for a form in HPCA’s office.



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Parent Volunteers and Chaperones

Dear Parents,

Due to changes in the law, we are now required to have any parent responsible for a group of children on a field trip to get criminal and child abuse clearances. Our official policy is below. After handing the clearances in the office, we will keep them in your child's folder so it will not be required again for five years. Please go on the websites below to receive your criminal and child abuse clearances before chaperoning a field trip. We will also no longer be able to allow last minute changes in chaperones.

Clearance policy for all volunteers with direct contact of students:

According to the new state laws enacted for August of 2015, parent chaperones are now required to get clearances before being allowed to chaperone a field trip. These clearances are good for 5 years. If a parent has resided in Pennsylvania for 10 consecutive years, only the criminal and child abuse clearances are required and they are free. If a parent lived in a different state during that time, an FBI Clearance with finger prints is required and will cost \$27. Parents who would like to chaperone trips can apply for the certifications in the office or at home.

For criminal clearance apply at epatch.state.pa.us/Home.jsp

For child abuse clearance apply at www.compass.state.pa.us/cwis/public/home

Thank you for your cooperation.

Sincerely,

Kevin Deane
Principal