



HUNTING PARK CHRISTIAN ACADEMY

TRANSFORMING HEARTS AND MINDS

4400 N. 6th Street
Philadelphia, PA 19140-2320
www.hpcaphilly.org

Main: 267-331-8002
Development: 215-324-9180
Email: kevind@hpcaphilly.org

2020-2021 Re-Registration Overview

(Estamos en el proceso a traducir todos las formas en español. Si necesita ayuda antes que tenemos eso, por favor venga a la oficina.)

February 11, 2020

Dear Parents,

We are thankful that you have chosen Hunting Park Christian Academy for your child! Attached is the re-registration form for the 2020-2021 school year. We have also included a parent survey, a general permission form, an emergency contact update form, a fee schedule, a re-registration checklist, and our chaperone policy. **If you would like to reserve a spot for your child for next school year, please return the attached re-registration form along with payment no later than Friday, February 21st.** If you would like to enroll new siblings, please contact the office to be put on the waiting list. If you do not turn in the form and payment, **you will not be guaranteed a spot for the 2020-2021 school year.** Spots also **cannot** be guaranteed for students who do not pass. Registration fees are nonrefundable.

Registration Fees:

For the seventh straight year, we are keeping these fees the same! **The fee for registration is \$150 per family; book/RenWeb fees are \$65 per student. Both fees must be paid together, and fees are due with the re-registration form by Friday, February 21st.** *Please remember that all tuition must be current before fees can be applied and a spot saved for your child(ren).*

Tuition:

We are not changing the tuition structure for 2020-2021! Next year, the yearly tuition will be \$4,750 per child. As with the current school year, **once all household proof of income is submitted** (Due May 15th), a grant will be given to each family that will **lower a family's portion to \$2,400 for the first child, \$1,600 for the second, and \$1,100 for each additional child.** If no proof of income is submitted, parents will be responsible for the entirety of the tuition amount. For future years, HPCA will work on developing a sliding-scale tuition system, where each family's portion of the tuition will be based on household income. We believe this will make for a more equitable situation for all families.

Scholarship:

If you plan to apply to HPCA for scholarship, we ask that you first apply to Children's Scholarship Fund. This is a lottery-based scholarship that awards scholarships over a four-year period. Many HPCA families have received awards over the past 11 years. You can apply online at <https://www.csphiladelphia.org/scholarships/apply/>. There are only a few requirements, and the application is short, **but you must apply by March 1st.** If you need assistance, please contact Mr. Deane.

Sincerely,

Kevin Deane



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Timeline / Checklist 2020-2021 Re-Registration

You can use the checklist below to help guide you through the various due dates for registration. You do not turn this form in. It is just a tool for you to use to keep track of what HPCA needs and when we need it.

Due by February 21st, 2020

- ☐ Re-registration Paperwork – pages 3-6 of this packet
- ☐ Parent survey
- ☐ Registration Fees (\$150 per family) and Book/Renweb Fees (\$65 per student)

Due by February 29th, 2020

- ☐ Apply to Children's Scholarship Fund online:
<https://www.csphiladelphia.org/scholarships/apply/>

Due by May 15, 2020

- ☐ Proof of income for grant (**1040 tax return, SSI, and/or assistance paperwork** – We cannot accept W-2's, paystubs, bank statements, etc.)

Due by May 31, 2020

- ☐ HPCA Scholarship application, if you are interested in **AND** qualify for HPCA scholarship. Please ask for a form in HPCA's office.



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2020-2021 Re-Registration Form, Page A

Registration and Book/RenWeb Fees – Both Due February 21st, 2020

Registration (non-refundable)----- \$150.00 **per family**

Book/RenWeb Fee ----- \$65.00 **per student**

Correspondence Address(es)

Mother / Guardian

Name _____

Address _____ Zip Code _____

Phone: Home _____ Work _____ Cell _____

Email: _____

☐ Please check this box if this is also the billing address.

Father / Guardian

Name _____

Address _____ Zip Code _____

Phone: Home _____ Work _____ Cell _____

Email: _____

☐ Please check this box if this is also the billing address.

Billing Address (if different than above)

Name _____

Address _____ Zip Code _____

Phone: Home _____ Work _____ Cell _____

Email: _____

Returning Students

Name _____ Grade Entering _____ D/O/B _____

Name _____ Grade Entering _____ D/O/B _____

Name _____ Grade Entering _____ D/O/B _____

Name _____ Grade Entering _____ D/O/B _____

2020-2021 Re-Registration Form, Page B

- Please return this form with payment no later than **Friday, February 21st, 2020**, if you plan on returning.
- To add on siblings, you must contact the school office to place the child(ren) on the waiting list no later than February 21st. This process DOES NOT guarantee a spot for new siblings.
- **If a child fails the current grade, we cannot guarantee a spot for next year.**

This information is used for demographic purposes only and will help the school to acquire funds through grants, etc.

Number of people living in household _____

Race: ☐ African-American ☐ Hispanic ☐ Multiracial ☐ White ☐ Asian ☐ Other _____

Please Circle.

Household Income:

- ☐ - 0-\$20,000
☐ - \$20,000 - \$35,000
☐ - \$35,000 - \$50,000
☐ - \$50,000 - \$75,000
☐ - \$75,000 - up

Please Circle.

My child's main residence is:

- ☐ - In a single-parent home
☐ - With both parents

____ I do not attend a church

____ I do attend a church.

Name of church:

Parent Involvement

We LOVE parent involvement, and it helps to enrich your child's experience at HPCA! We invite you to be a part of HPCA and your child's schooling – we have offered some categories and suggestions below. Please let us know how you might be able join in by checking the boxes next to any area where you can help out. Thanks!

Parent Name: _____

- ☐ EVENTS (Examples: help during theme days, festivals, International Night, etc.)
- ☐ FUNDRAISING (Examples: help administer the Yankee Candle sale, help with in-school initiatives, etc.)
- ☐ MAINTENANCE (Examples: snow removal, work days, handyman tasks, larger jobs, etc.)
- ☐ TEACHER APPRECIATION (Examples: baking treats, writing cards, leading other parents in some form of appreciation, etc.)
- ☐ TRAFFIC SAFETY (Examples: help with drop –off and pick-up, ask drivers to move when double parked, help guide students, etc.)



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2020-2021 Permission Form

Student's Name: _____ Grade: _____

Permission and Release for Use of Student First Name, Grade and Photograph/Video Image

Occasionally, Hunting Park Christian Academy may take photographs/videos in classrooms for use in art projects, room displays, the school newsletter, brochures and promotional materials. Please sign the following release if you give permission to HPCA to use the first name, grade, and any photograph/video images taken of your child for educational or promotional purposes. This permission will remain in effect until the full consent is withdrawn. You may withdraw your consent at any time by sending a new form to the principal of HPCA. Thank you for your cooperation.

_____ I/We GRANT permission to HPCA to use the first name, grade and any photograph/video images of this student for educational and promotional purposes.

_____ I/We DO NOT GRANT permission to HPCA to use the name, grade, photograph/video image of this student for educational and promotional purposes.

In addition, I agree to release and hold harmless Hunting Park Christian Academy, its Board members, agents, officers, contractors, volunteers, and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability that shall arise out of or by reason of, or be caused by the use of this student's name or image.

Parent/Legal Guardian:(print) _____

Parent/Legal Guardian:(sign) _____

Date Signed: _____

Short Walk Permission Slip

Occasionally, teachers take their students for short walks off school property. They may go for a walk looking for certain types of leaves in the fall or to the community garden as part of a school assignment. Please sign to give permission for your student to walk with his/her teacher and class. You will not need to sign a form for each walk and you may withdraw your consent at any time by sending a new form to the principal of HPCA.

I give my permission for my student to go on short walks/trips with his/her teacher and class for educational purposes.

Parent/Legal Guardian: (print) _____

Parent/Legal Guardian: (sign) _____

Date Signed: _____

2020-2021 Grade_____

Hunting Park Christian Academy Date:_____
EMERGENCY CONTACT FORM

CHILD INFORMATION

Child's Name_____ Birthday_____

Child's Address_____

Home phone _____

EMERGENCY CONTACTS

Parent's/Guardian's Name:_____

Address_____

Work Phone _____ Cell phone_____ Home_____

E-mail address_____

Parent's/Guardian's Name:_____

Address_____

Work Phone _____ Cell phone_____ Home_____

E-mail address_____

If parent/guardian cannot be reached during an emergency please contact the following:

Name:_____ Relationship to student:_____

Phone:_____ Alternate phone:_____

Name:_____ Relationship to student:_____

Phone:_____ Alternate phone:_____

Child's Doctor's Name: _____ Phone:_____

PICK-UP INFORMATION

List the names, phone numbers, and relationship to child of all people allowed to pick up your child from school:



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2020-2021 Fee and Payment Schedule

Yearly Tuition: \$4,750 (paid over 10 months)

Initial Grant: When proof of income is submitted (**Due May 15th**), a grant is given to the family, which drops the amount parents owe toward tuition to the following amounts:

1st Child ----- \$2,400 / year
2nd Child ----- \$1,600 / year
Additional Siblings -- \$1,100/ year

Dates:

February 21st, 2020 – 2020-2021 Registration and Book/RenWeb Fees Due

By August 20th, 2020 -- First Tuition Payment Due

September, 2020 – May, 2021, by the 20th of each month –Tuition Payments Due

February, 2021 – 2021-2022 Registration/Book/RenWeb Fees due at time of re-registration



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Parent Volunteers and Chaperones

Dear Parents,

Due to changes in the law, we are now required to have any parent responsible for a group of children on a field trip to get criminal and child abuse clearances. Our official policy is below. After handing the clearances in the office, we will keep them in your child's folder so it will not be required again for five years. Please go on the websites below to receive your criminal and child abuse clearances before chaperoning a field trip. We will also no longer be able to allow last minute changes in chaperones.

Clearance policy for all volunteers with direct contact of students:

According to the new state laws enacted for August of 2015, parent chaperones are now required to get clearances before being allowed to chaperone a field trip. These clearances are good for 5 years. If a parent has resided in Pennsylvania for 10 consecutive years, only the criminal and child abuse clearances are required and they are free. If a parent lived in a different state during that time, an FBI Clearance with finger prints is required and will cost \$27. Parents who would like to chaperone trips can apply for the certifications in the office or at home.

For criminal clearance apply at epatch.state.pa.us/Home.jsp

For child abuse clearance apply at www.compass.state.pa.us/cwis/public/home

Thank you for your cooperation.

Sincerely,

Kevin Deane
Principal