



HUNTING PARK CHRISTIAN ACADEMY

Central Pennsylvania Scholarship Fund FAQ with Randy Tarpey, CPA-CPSF Leader

What is a Special Purpose Entity (SPE) as it pertains to Pennsylvania education tax credits?

A Special Purpose Entity is a new class of pass-through partnerships that exist solely for the purpose of obtaining Education Improvement Credits (EITC/OSTC).

What does this mean for supporters and families of Hunting Park Christian Academy?

Supporters of HPCA may be able to designate part of their Pennsylvania state tax liability for use by Hunting Park Christian Academy to provide financial assistance for qualifying families.

What Special Purpose Entity has Hunting Park Christian Academy chosen to associate with?

HPCA is associating with the Central Pennsylvania Scholarship Fund (a Pennsylvania approved scholarship organization) and its special purpose entity, Kehr Partnership.

When was the Central Pennsylvania Scholarship Fund formed? When were related SPEs established?

Randy Tarpey established the Central Pennsylvania Scholarship Fund on September 13, 2011. With the amendment to Article XVII-F of the Tax Reform Code through Act 194, effective October 31, 2014, the EITC/OSTC definition of “business firm” and “pass-through entity” was expanded to allow for the use of credits on joint and personal income tax returns. As such, Kehr Partnership was established on June 12, 2016 as PA business entity number 6567293. Please visit <https://www.corporations.pa.gov/search/corpsearch> for further information.

Who is Randy Tarpey?

Randy Tarpey has been a Certified Public Accountant, License Number CA032075R, since 1993. His firm has several locations in Central Pennsylvania. Active in both his profession and the community, Randy gives freely of his time to the Central Pennsylvania Scholarship Fund.

Why did Randy Tarpey create the Central Pennsylvania Scholarship Fund?

With a passion to help more children in Pennsylvania receive a quality, Christian education, Randy Tarpey established the Central Pennsylvania Scholarship Fund. This vehicle for giving allows individuals and other legal entities not qualified to receive credits directly from Pennsylvania an opportunity to receive the same tax benefit.

Who can receive education credits through the SPE?

Kehr Partnership special purpose entity at present offers membership to individuals/couples with a minimum PA tax liability of \$3,500 annually.

How long after I purchase the credits until HPCA receives my donation?

Within 60 days following the receipt of the SPE's approval letter from the Commonwealth of Pennsylvania and upon completion of member payment, the SPE will make payment to Hunting Park Christian Academy in an amount equal to the credits awarded.

Who holds the brokerage account? Is it FDIC or otherwise insured?

The Central Pennsylvania Scholarship Fund (CPSF) has bank accounts at local banks in Tyrone, Pennsylvania which are FDIC insured.

What/who provides the oversight of the LLC/SPE?

Randy Tarpey is the SPE and CPSF leader, and his bonded CPA firm employees handle all funds (Randy does not handle donations). His firm is audited annually by another, unconnected CPA firm. Annual reports are filed with the Pennsylvania Department of Commerce and Economic Development (DCED). The Central Pennsylvania Scholarship Fund is licensed with and reports to the Pennsylvania Department of State Charity Commission annually.

If I participate in these tax credits, how much will it cost me?

Upfront, during the fall months, you will need to make either a minimum donation of \$3,500 or larger, if you choose, up to the amount of your annual state taxes. When you files your taxes in the spring, you will receive a refund of 90% of your donation from Pennsylvania and a federal benefit based on your donation.

Do I need to earn a particular income to qualify?

This is based on tax liability, not income, therefore each taxpayer's situation will differ. An individual or couple filing jointly must have a state tax liability of \$3,500 or more to participate. To see if you may qualify, you can find your PA tax liability on Form PA-40 Line 12 of your most recent tax return.

Can these credits be used on both individual and joint income tax returns?

Yes! You qualify if your individual or combined PA tax liability is \$3,500 or more.

Do I have to be employed by a for-profit business? What if I work for a business but my spouse works for a non-profit?

One member of the family must be employed by or own a for-profit business. If one works for a business and the other a non-profit, and you file joint returns, both qualify for the purposes of determining tax liability. However, there is a new ruling from the state that allows members to use the EITC credit as long as they own stock in a PA company (or a company that is publicly traded and does business in PA). Please contact us if you would like more information on this option.

Can I participate if I am retired?

If you are retired, you must own a small business (receive an annual K-1 form) or work for a business (receive an annual W-2 form) to qualify as a member of an SPE and receive EITC/OSTC tax credits. Some retirees qualify due to side jobs or residual ownership of businesses and some do not. The option to purchase stock (see above question) is also a possibility to make you eligible.

Why must I commit to two years? Can I increase or decrease my tax credit donation amount the second year?

Kehr Partnership special purpose entity requires a two-year commitment of at least \$3,500 per year in order that its members receive a 90% tax credit, (the State awards a 75% tax credit when you commit for only one year, or a 90% tax credit when you commit to two consecutive years). If unexpected circumstances occur that dictate your second year donation must be reduced from your original commitment, such as loss of job or reduction in tax liability, please contact the SPE. You may increase your donation in the second year up to the amount of your PA tax liability.

How do I decide the amount to contribute?

If your income is consistent, use the amount from your most recently-filed PA-40 Line 12. Please consult your financial professional for advice on this matter.

Where do I obtain an application?

Applications are available by email at jen@hpcaphilly.org or 267-331-8002.

When and where do I submit my application?

Your application may be submitted at any time during the remainder of this year, until December 31. Tax credits will be distributed on a first-come, first-served basis until the funds which have been awarded to the Kehr Partnership by the Department of Community and Economic Development are depleted. For federal purposes 100% of the donation/investment in the SPE is a charitable contribution deductible on your federal itemized deductions (Schedule A). Every donor incurs an upfront cost to make the donation. To calculate your specific benefit from the federal donation portion of this program you will need to calculate the value of our donation for federal purposes based on your regular or Alternative Minimum Tax (AMT) tax rate. The benefits range from 3% to 26% depending on your personal tax situation.

Do I reapply each year to Kehr Partnership?

Each year, you are asked to reinvest. If you fail to do so, your membership is terminated.

How do I indicate that Hunting Park Christian Academy is to receive my contribution?

On your application form, note Hunting Park Christian Academy in the space designated for Name of School, and indicate the tax credit amount for which you are applying in the place designated Amount \$. HPCA will receive 100% of the amount you designate for them.

Can I include my contribution check at the same time I submit my application? To whom do I write my contribution check?

You may include your contribution check with your application. Your check will be held by the SPE until 60 days after the tax credit award letter from DCED arrives. Normally, the award letter arrives in early September; therefore, 60 days usually occurs in November. Your check should be written to Kehr Partnership. Please note Hunting Park Christian Academy on the memo line of your check.

What should I do after I receive application approval from Kehr Partnership?

Once you receive notification of approval from Kehr Partnership, write and mail your contribution check no later than December 31 of this current year (if you did not include your check with your application). It is important to note that if the total amount of tax credits received by Kehr Partnership are distributed to other partners by the time your check is received, your check may be returned. Therefore, the sooner you are able to send your check, the more likely you are of being granted your tax credit.

When will I receive documents to file with my income taxes?

Your Federal and State K-1 forms will arrive the first week of February, in the year following your donation. The Federal K-1 will list your investment and Federal charitable contribution, which you can deduct on Schedule A, if you itemize. Your PA K-1 will list your 90% PA tax credit, which will go on Payment line 23 OC for Other Credit on your PA-40.

What percentage of my contribution goes to Kehr Partnership and/or Central PA Scholarship Fund (CPSF) for administrative purposes?

100% of your contribution goes to Hunting Park Christian Academy's financial assistance program. No portion of your donation is used for administrative purposes. Kehr Partnership and CPSF are volunteer organizations.

How can I be assured that my contribution is given to Hunting Park Christian Academy?

You will receive a letter from Hunting Park Christian Academy indicating your donation has been received.

When Hunting Park Christian Academy receives my contribution, what is it used for?

Your contribution is strictly used for HPCA's scholarship fund, which allows tuition to remain affordable for all families and provides for need-based scholarships. The EITC and OSTC tax credits were created by the Pennsylvania legislature for the purpose of providing tuition assistance in the form of scholarships for eligible students.

**This is not tax advice. Consult a tax or financial professional for how this applies to you.*

You may mail your completed application to:

Mr. Randy Tarpey
Central Pennsylvania Scholarship Fund
227 Jefferson Avenue
Tyrone, PA 16686

Mr. Tarpey may also be reached at RandyTarpey@gmail.com or (814) 942-4406.